

**Minutes of Annual Meeting of Brickhill Parish Council held on Thursday 8 May 2008
at St Mark's Church & Community Centre, Calder Rise, Bedford
commencing at 6.30 pm**

Present: Cllrs Blakeman, Fitzpatrick, Green, Hand, Holden, Haughton, McConnell, Ovenell, Royden and Seymour and the Clerk.

Apologies: Cllr Humphries, Cllr Rider

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| 1 | <u>Election of Chairman</u>
Resolved: to elect Cllr Fitzpatrick as Chairman for a further year. | <u>Action</u> |
| 2 | <u>Election of Vice-Chairman</u>
Resolved: to elect Cllr Seymour as Vice-Chairman for a further year. | |
| 3 | <u>Declaration of Interests in matters on the agenda</u>
None | |
| 4 | <u>Apologies</u>
Cllr Haughton had sent apologies for lateness. The apologies for absence were accepted. | |
| 5 | <u>Confirmation of the Minutes of the meeting held on 3 April 2008</u>
Resolved: to approve the minutes as a correct record of the meeting. | Clerk |
| 6 | <u>Asset Register</u>
Resolved: to note asset register of Brickhill Parish Council (copy in minute book). | |
| 7 | <u>Inventory of Property</u>
Resolved: to note inventory of property of Brickhill Parish Council (copy in minute book). | |
| 8 | <u>Committees</u>
Resolved: to elect Cllrs Blakeman, Ovenell, Rider and Seymour to the Planning Committee, an additional place was not filled at the meeting.
Resolved: to elect Cllrs Blakeman, Fitzpatrick, Haughton, Hand, Green and Seymour to the Finance Advisory Group.
Resolved: to hold three meetings of the Finance Advisory Group during the forthcoming year. | |
| 9 | <u>Financial Matters</u> <ol style="list-style-type: none">Resolved: to approve the statement of accounts for the year ended 31 March 2008 (copy in minute book)Resolved: to receive a report from the internal auditor for the year ended 31 March 2008 and to approve the review of the effectiveness of the internal audit (copy in minute book).Resolved: to approve the annual governance statement (copy in minute book).Resolved: to approve the following accounts for payment: | |

Payee	Cheque No	Total	Description
St Mark's Church	248	£33.57	Photocopying
Helen Woods	249	£85.00	Internal Audit
St Mark's Church	248	£262.50	Office rental (April)
St Mark's Church	248	£21.12	Hall hire
Bedford Borough Council	250	£59.99	Pest Control
Staff Expenses and Salaries	245, 246, 247, 253	£1,404.18	
LGA	251	£25.00	Growing in the Community
BT	252	£104.12	Telephone bill

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Approved by Chairman
5 June 2008

Dates of Next Meetings:**Planning Meetings 6.45 pm 3 July 2008, 7 pm 24 July 2008, 7 pm 14 August 2008****Parish Council Meetings 7.30 3 July 2008, 7.30 pm 4 September 2008**