

BRICKHILL

PARISH COUNCIL

Minutes of a meeting of Brickhill Parish Council held on Thursday 6 January 2011 at St Mark's Church & Community Centre, Calder Rise, Bedford commencing at 7.30 pm

Present: Cllrs Fitzpatrick (Chairman), Blakeman, Buchanan, Chambers, Green, Marriott, Ovenell, Rider Royden, Waterhouse and Seymour. One member of the public attended the meeting. The Clerk to the Council, Delia Shephard, was in attendance

Absent: Cllrs Laybourn and Wilkins.

1	<p>Apologies for Absence Apologies for absence had been received from Cllr Wilkins (work). It was resolved: to accept the apologies for absence.</p>	<p>Action Clerk</p>
2	<p>Declarations of interest in items on the agenda Cllrs Waterhouse, Fitzpatrick and Green declared a personal interest in matters pertaining to Brickhill Community Centre because of their membership of the Management Committee of the Brickhill Association. (Item 6) Cllr Marriott declared a personal interest in matters pertaining to Stagecoach bus services because of her husband's occupation as a bus driver. Cllrs Green and Blakeman declared a personal interest in matters pertaining to changes to the route of the No 10 bus service because of the location of their houses on the current/alternative routes. (Item 11)</p>	
3	<p>Minutes of Previous Meeting It was resolved: to approve the minutes of the meeting held on Thursday 4 November 2010 as a correct record.</p>	
4	<p>Public Open Session One member of the public attended and asked questions about gritting and grit bin arrangements for Brickhill and he was advised that these issues would be covered in agenda item 13.</p>	
5	<p>Police Matters PC Tringham had sent apologies as he was unable to attend the PC meeting. A Community Safety Forum meeting would be held on 13 January 2011.</p>	
6	<p>Devolved Services The Clerk gave a verbal report of a meeting on 23 December 2010 between members and officers of both Brickhill Parish Council (BPC) and Bedford Borough Council (BBC) to discuss development of specific devolved services for Brickhill. A policy document on disposal of community assets was due to be agreed at the next Executive meeting of BBC on 19 January 2011. A request from BPC to the the Executive for devolved services in Brickhill must also be considered on that date to allow the necessary precepting arrangements to be made in time for 2011-12. It was noted that detailed management and financial information was awaited from BBC. It was anticipated that day to day management of the Community</p>	

	<p>Centre would be unchanged (responsibility remaining with the Brickhill Association) and for the first 12 months at least day to day maintenance of the green space would continue to be provided by BBC. It was further planned that cost of provision of these services would be taken out of the special area charges of council tax and added to the precept element of council tax in a way which was cost neutral to the tax payers of Brickhill. Council debated this matter at length.</p> <p>It was resolved: that Brickhill Parish Council would seek transfer of the responsibility for management of Waveney Green and Brickhill Community (by means of a long term lease in each case) from BBC to Brickhill Parish Council with effect from 1 April 2011 subject to detailed negotiations.</p>																	
7	<p>Financial Matters</p> <p>7.1 A financial report detailing expenditure against budget up to 1 December 2010 was noted, a further report would be provided at the next meeting. The following accounts for payment were presented:</p> <table border="1"> <thead> <tr> <th>Cheque No</th> <th>Payee</th> <th>Details</th> <th>Amount</th> </tr> </thead> <tbody> <tr> <td>216</td> <td>St Mark's</td> <td>Hall Hire and Office Rental</td> <td>£288.75</td> </tr> <tr> <td>217</td> <td>White Hart Press</td> <td>Newsletter Printing Costs</td> <td>£505.25</td> </tr> <tr> <td>218</td> <td>Brickhill Community Centre</td> <td>Hire of hall for Parish Plan meeting</td> <td>£25.00</td> </tr> </tbody> </table> <p>It was resolved: to approve the report and the accounts for payment.</p> <p>7.2 Item deferred to the end of the meeting.</p> <p>7.3 It was resolved: to hold an extraordinary meeting on 24 January 2011 to agree the budget as this could not be done without additional information from BBC re devolved services.</p> <p>7.4 It was resolved: to defer setting the 2011-12 precept to the extraordinary meeting on 24 January 2011.</p> <p>.</p>	Cheque No	Payee	Details	Amount	216	St Mark's	Hall Hire and Office Rental	£288.75	217	White Hart Press	Newsletter Printing Costs	£505.25	218	Brickhill Community Centre	Hire of hall for Parish Plan meeting	£25.00	
Cheque No	Payee	Details	Amount															
216	St Mark's	Hall Hire and Office Rental	£288.75															
217	White Hart Press	Newsletter Printing Costs	£505.25															
218	Brickhill Community Centre	Hire of hall for Parish Plan meeting	£25.00															
8.	<p>Brickhill Sustainable Community Strategy Pilot</p> <p>No report was available.</p>																	
9	<p>Parish Boundary</p> <p>The Council noted receipt of a letter from BBC in response to BPC's recent request for an expedited community governance review to consult on the parish boundary.</p> <p>It was resolved: to write to BBC requesting that the substantive matter of the inclusion of Woodlands Park within the parish be dealt with separately from any review of the unparished area of Bedford town and that this matter is given priority so that any changes could come into effect by 1 April 2012.</p> <p>It was resolved: to contact Ravensden PC and request them to write to BBC in the same terms.</p>	<p>Clerk</p> <p>Clerk/ Chairman</p>																
10	<p>Annual Calendar</p> <p>A calendar of meeting dates for 2011-12 was circulated including the change of planning meetings to a date different to full council meetings and the new planning meeting time of 6 pm (copy in minute book).</p>	<p>All Councillors Clerk</p>																
11	<p>Correspondence</p> <p>11.1 Naming and Numbering of Properties Council noted a letter from BBC</p>																	

	<p>confirming changes to the charges for naming and numbering of properties.</p> <p>11.2 Receipt of Election recharges for 2009 election Council noted that an invoice from BBC for the last election recharges had been received in the sum of £3,735.28 (two wards contested only). It was further noted that likely charges for the 2011 elections if all three wards were contested would be between £5,350 and £6,500.</p> <p>11.3 Safety and Risk Assessment regarding No 10 bus service Council noted receipt of a safety and risk assessment document which had been received from residents in Falcon Avenue and which concerned the No 10 bus service. BPC had been asked for comment.</p> <p>It was resolved: to make no response to the document at this stage but to refer it to Bedford Borough Council, Stagecoach and BABUS for comment as these organisations were best equipped to make an informed judgement on the technical aspects of the assessment.</p> <p>11.4 LTP3 Consultation Council BBC had requested feedback on the LTP£ Draft Strategy by 20 January 2011.</p> <p>It was resolved: to delegate the task of responding to the clerk in view of the short timescale.</p>	Clerk
12	<p>Localism Bill</p> <p>The clerk drew attention to the changing policy landscape and in particular to the provisions of the Localism Bill which was scheduled for a second reading in parliament on 17 January 2011. A briefing paper was circulated to members.</p>	All councillors
13	<p>Borough Councillors Report</p> <p>A written report was circulated. (Copy in minute book).</p>	
14	<p>Staff Matters</p> <p>It was resolved: that under the Public Bodies (Admission to Meetings) Act 1960 (as extended by s.100 of the Local Government Act 1972), the public and accredited representatives of newspapers be excluded from the meeting for the following items of business on the grounds that it involves the likely disclosure of exempt information as defined in Part 1 of Schedule 12A of the Local Government Act 1972 by virtue of the paragraph specified against the item.</p> <p>Following discussion it was resolved:</p> <ol style="list-style-type: none"> 1. That the Clerk's working hours would be increased from 23 hours per week to 30 hours per week with effect from 1 January 2011. 2. That the Parish Council's payroll would be outsourced to BBC at a cost of £250 per annum with effect from 1 April 2011. 3. That the Parish Council would reconsider the Clerk's request to be admitted to the Local Government Pension Scheme at the meeting to be held on 24 January 2011. 	Clerk Clerk Clerk
15	<p>Date of Next Meeting</p> <p>Monday 24 January at 7:30pm to be held at St Mark's Church Community Centre</p>	

.....
Approved by Chairman
24 January 2011