

# BRICKHILL

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## PARISH COUNCIL

### Minutes of a meeting of Brickhill Parish Council held on Thursday 5 January 2012 at St Mark's Church & Community Centre, Calder Rise, Bedford commencing at 7.30pm

**Present:** Cllrs Fitzpatrick, Blakeman, Ovenell, Waterhouse, Crofts, Darbon, Wilkins, Charles Royden, Josephs & Rider, 5 members of the public and the Clerk were in attendance.

**Absent:** Cllr Corinne Royden & Cllr Chambers

1	<b><u>Apologies for absence</u></b> Apologies for absence had been received from Cllrs Chambers (unwell), and Cllr Corrine Royden. <b>It was resolved:</b> to accept the apologies for absence.	<b><u>Action</u></b>
2	<b><u>Declarations of acceptance of interest in items on the agenda</u></b> Cllr Crofts declared a personal interest in matters pertaining to Item 5.2 due to being a regular user of the bus.	
3	<b><u>Minutes of Previous Meeting</u></b> <b>It was resolved:</b> to approve minutes for Thursday 3 <sup>rd</sup> November as a true record of the meeting.	Clerk
4	<b><u>Public Open Session</u></b> 5 members of the public were in attendance  A resident addressed the Council with regards to the changes to the No. 10 bus route and the implications this would mean for Woodlands Park residents. Cllr Fitzpatrick confirmed that this item was being addressed within the agenda for the meeting.  A couple of residents addressed the Council to seek further information and clarification about enforcing the Covenants held against the Bird in Hand property. One queried whether the Parish Council had received any further information following their correspondence with Bedford Borough Council. The resident reported that he had attended a meeting at Bedford Borough Council at which several members of the Council agreed to seek a second legal opinion following initial advice stating that action would not be legally justifiable. Cllr Fitzpatrick confirmed that this item would be addressed within the meeting agenda.	
5	The following items are minuted in the order that they were discussed at the meeting and do not reflect the order of the agenda.  <b><u>To note and respond if appropriate to items of correspondence received</u></b> 1) Re letter and email received from Bedford Borough Council re Bird in Hand property  To date 2 responses have been received following letter sent by the Clerk dated 13 <sup>th</sup> October 2011 from the Chief Executive of Bedford Borough Council and the Mayor.  Both responses state that Bedford Borough Council has received legal advice that any	

	<p>action to enforce the covenant is not 'legally justifiable'. Cllr Royden confirmed there is another meeting planned to discuss this matter next week, at which the outcome of the second legal opinion sought by some Councillors will be known.</p> <p>Cllr Fitzpatrick suggested that the Parish Council could seek further clarification over what is specifically meant by 'legally justifiable'. He also reported that individuals, in the neighbouring properties, could seek to enforce the covenants as the Parish Council do not have any powers to do so. Cllr Waterhouse proposed the Clerk, on behalf of the Parish Council, write to the Chief Executive of Bedford Borough Council to seek further clarification with regards to the phrases used in replies received, specifically what is meant by 'not legally justifiable and not enforceable'. All agreed.</p> <p><b>It was resolved:</b> Clerk to write to the Chief Executive to seek further clarity.</p> <p>2) Re email received from Bedford Borough Council re changes to Woodlands Park bus route (no.10)</p> <p>Email received from Jonathan Farr, Public Transport Team to confirm that following representations from residents and feedback from bus users Bedford Borough Council held discussions with Stagecoach. It was agreed at the meeting to revert to the previous routing and bus will not penetrate the estate but stop at the Drive roundabout. The bus route changes will be in effect from Monday 9<sup>th</sup> January 2012.</p> <p>Cllr Crofts, Blakeman and Royden all expressed their dismay over this decision and all felt a need to find a solution. One of the key concerns raised by residents living on the estate, with regards to the previous route, was the bus using the doughnut to turn. Another option could be to install a turning circle and Bedford Borough Council is currently looking into to the feasibility of this. Cllr Blakeman reported that Stagecoach, on a route operated in Sandy, the bus reverses- could this be an option?</p> <p><b>It was resolved:</b> Clerk to write to Bedford Borough Council to express regret over change. Also seek solution, if another route is available on which to reverse would they consider this.</p>	<p>Clerk</p> <p>Clerk</p>																																																																				
6	<p><b>Financial Matters</b></p> <p><b>1) Financial report for period ending 30 December 2011 and approve accounts for payment.</b></p> <table border="1" data-bbox="188 1361 1235 2033"> <thead> <tr> <th>Chq No</th> <th>Payee</th> <th>Details</th> <th>£</th> </tr> </thead> <tbody> <tr> <td>354</td> <td>Bedford Borough Council</td> <td>Water Bowser for 2011 GOG event</td> <td>75.55</td> </tr> <tr> <td>355</td> <td>A Southern</td> <td>Expenses Claim</td> <td>85.20</td> </tr> <tr> <td>356</td> <td>OSL</td> <td>Printer Toner Bundle</td> <td>129.60</td> </tr> <tr> <td>357</td> <td>G Moore Skips</td> <td>Skip hire for allotments</td> <td>283.80</td> </tr> <tr> <td>358</td> <td>OSL</td> <td>Office equipment and stationary</td> <td>321.10</td> </tr> <tr> <td>359</td> <td>F Johnstone</td> <td>Expenses Claim</td> <td>78.89</td> </tr> <tr> <td>360</td> <td>St. Marks</td> <td>Office rental and room hire</td> <td>259.50</td> </tr> <tr> <td>361</td> <td>L Spavins</td> <td>Newsletter Delivery</td> <td>27.00</td> </tr> <tr> <td>362</td> <td>J Barrow</td> <td>Newsletter Delivery</td> <td>21.00</td> </tr> <tr> <td>363</td> <td>D Charman</td> <td>Newsletter Delivery</td> <td>18.00</td> </tr> <tr> <td>364</td> <td>D Alder</td> <td>Newsletter Delivery</td> <td>15.00</td> </tr> <tr> <td>365</td> <td>G Clinch</td> <td>Newsletter Delivery</td> <td>39.00</td> </tr> <tr> <td>366</td> <td>Anglian Water</td> <td>water charge for allotments</td> <td>899.38</td> </tr> <tr> <td>367</td> <td>White Hart Press</td> <td>Comp slips, letterheads and Newsletters</td> <td>879.00</td> </tr> <tr> <td>368</td> <td>Red N Security</td> <td>fit temporary door bell at new office</td> <td>60.00</td> </tr> <tr> <td>369</td> <td>Metro Signs</td> <td>door sign for new office</td> <td>30.60</td> </tr> </tbody> </table>	Chq No	Payee	Details	£	354	Bedford Borough Council	Water Bowser for 2011 GOG event	75.55	355	A Southern	Expenses Claim	85.20	356	OSL	Printer Toner Bundle	129.60	357	G Moore Skips	Skip hire for allotments	283.80	358	OSL	Office equipment and stationary	321.10	359	F Johnstone	Expenses Claim	78.89	360	St. Marks	Office rental and room hire	259.50	361	L Spavins	Newsletter Delivery	27.00	362	J Barrow	Newsletter Delivery	21.00	363	D Charman	Newsletter Delivery	18.00	364	D Alder	Newsletter Delivery	15.00	365	G Clinch	Newsletter Delivery	39.00	366	Anglian Water	water charge for allotments	899.38	367	White Hart Press	Comp slips, letterheads and Newsletters	879.00	368	Red N Security	fit temporary door bell at new office	60.00	369	Metro Signs	door sign for new office	30.60	
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	370	Shaun Reilly	memorial bench installation and allotment work	240.00												
	371	Brickhill Community Centre	office rent	550.00												
	372	Brickhill Community Centre	room hire	6.50												
	373	Bedford Borough Council	Property insurance recharge	801.91												
	374	The Information Commissioner	Data protection renewal	35.00												
			<b>TOTAL</b>	<b>4,856.03</b>												
	<p><b>It was resolved:</b> to approve accounts for payment.</p> <p><b>2) To consider and approve the 2012-2013 budget for Brickhill Parish Council</b>  The Clerk had circulated the proposed budget to adopt prior to the meeting for discussion. Cllr Fitzpatrick circulated a revised version to this document at the meeting with a few additions. Cllr Fitzpatrick felt the main items to add/amend were the following:</p> <ul style="list-style-type: none"> <li>• Increase budget for staff salary by £2000.</li> <li>• Include additional headings for Waveney Green and Brickhill Community centre for reserves needed, suggested figure of £3000 for Waveney Green and £7000 for Brickhill Community Centre.</li> <li>• Add heading Community Plan Support for any work that may need funds to enable actions from the Brickhill Parish Community Plan to progress- £1000.</li> </ul> <p>Cllr Royden suggested there may be some unforeseeable work needed for both Waveney Green (particularly path repairs and tree maintenance) and Brickhill Community Centre and so proposed an increase to both.</p> <p><b>It was resolved:</b> to agree the proposed budget and to increase Waveney Green to £6000 and Brickhill Community Centre to £9000- money to be held in reserves.</p> <p><b>3) To consider and agree the Precept for Brickhill Parish Council for 2012-2013.</b>  Taking into consideration the final budget figures it was <b>resolved</b> that the precept request for 2012-13 would be £107,855. This would mean a Band D household would pay £33.16 towards the Parish Council and therefore this resulted in no change for residents in their overall contribution for Brickhill.</p>					Clerk										
7	<p><b><u>To consider setting up Facebook and Twitter sites for Brickhill Parish Council</u></b>  Cllr Crofts circulated a paper copy of a presentation to all councillors during the meeting to explain the benefits of setting up both these sites. After discussion Cllr Crofts proposed to adopt these communication tools and Cllr Royden seconded. All agreed.  <b>It was resolved:</b> Cllr Crofts to set up both sites and to assist with monitoring to aid Clerk due to current workload.</p>					Clerk										
8	<p><b><u>To confirm the calendar of meeting dates for 2012-2013</u></b>  Clerk circulated dates to Councillors prior to the meeting. Suggestion made to change 7<sup>th</sup> June, proposed date to the following week due to the bank holiday. <b>It was resolved:</b> All agreed to the following dates:</p> <table border="1"> <tr> <td>2<sup>nd</sup> February</td> <td>5<sup>th</sup> July</td> </tr> <tr> <td>1<sup>st</sup> March</td> <td>No meeting in August</td> </tr> <tr> <td>5<sup>th</sup> April</td> <td>6<sup>th</sup> September</td> </tr> <tr> <td>3<sup>rd</sup> May</td> <td>4<sup>th</sup> October</td> </tr> <tr> <td>14<sup>th</sup> June</td> <td>1<sup>st</sup> November (No meeting in December)</td> </tr> </table>					2 <sup>nd</sup> February	5 <sup>th</sup> July	1 <sup>st</sup> March	No meeting in August	5 <sup>th</sup> April	6 <sup>th</sup> September	3 <sup>rd</sup> May	4 <sup>th</sup> October	14 <sup>th</sup> June	1 <sup>st</sup> November (No meeting in December)	All
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9	<p><b><u>To receive a report from Borough Councillors Charles Royden and Wendy Rider</u></b>  Main issued already covered by previous items so Councillors had nothing further to add.</p>															

10	<p><b><u>To receive an update by Cllr Fitzpatrick on the Community Led Plan</u></b>  <b><u>Cllr Fitzpatrick</u></b></p> <p>Clerk had circulated a report to all Councillors prior to the meeting to update about the progress of the Good Neighbour Scheme. To date 15 expressions of interest for volunteers have been received and the organising committee for the Scheme hope it will be up and running by March 2012. The Clerk has now finished creating the online Parish directory which will be added to the website shortly. Cllr Fitzpatrick reported that the steering group had met and discussed about the possibility of holding a pilot volunteer recruiting event with the assistance of BRCC and the local CVS branch. The steering group plan to meet before each full Parish Council meeting.</p>	
	<p><b>Date of Next Meeting:</b> Thursday 2<sup>nd</sup> February 2012, 7:30pm at St Mark's Church Community Centre, Calder Rise, MK41 7UY</p>	

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 Approved by Chairman  
 2<sup>nd</sup> February 2012