



Minutes of the meeting of Brickhill Parish Council held on Thursday 4th July 2013 at St Mark's Church & Community Centre, Calder Rise, Bedford commencing at 7.30pm

Present: Cllrs Fitzpatrick, Waterhouse, Blakeman, Ovenell, Wilkins, Crofts, Reeve, Josephs, Charles Royden, Corinne Royden and the Clerk, Sue Bottoms, were in attendance.

Absent: Cllrs Chambers and Rider.

1	Apologies for Absence: Apologies for absence had been received from Cllrs Chambers and Rider. It was resolved: to accept the apologies for absence.	
2	Declarations of interest in items on the agenda i) To receive written requests for a dispensation. None received. ii) To consider any requests for a dispensation. None received.	
3	Minutes of Previous Meeting It was resolved: to approve the minutes of 6 th June 2013 as a true record of the meeting.	
4	Public Open Session (10 mins): No members of the public were present	
5	To receive an update from Cllr Fitzpatrick on the Brickhill Sustainable Community Plan: Cllr Fitzpatrick reported that Stage Two of the review will be re-opened on the 15 th July until 15 th September. It was resolved: that contact would be made with Keith Simmons to establish the process by which opinion would be sought. Communication would take place with the residents of Woodlands Park outlining the benefits of becoming part of Brickhill Parish.	Cllr Fitzpatrick The Clerk
6	To receive the report from Scott, White and Hookins and agree action: It was resolved : to accept the report recommending keeping the roof cladding to the main building under review but to undertake work to deal with the corrosion to the exposed soffit to the first floor wing. SWH were to be asked if they would be willing, for a fee, to obtain three quotes for the work and to oversee its completion. It was also resolved: to approach Robinson & Hall who had produced a report in 2011 on the condition of the Community Centre. They were to be told that the Parish Council wished to spend up to £25,000, including fees, on works on the Community Centre. They were to be asked if they could identify the most urgent work needed to be undertaken, write specifications, obtain quotes and oversee the completion of the work.	The Clerk
7	To receive an update re. the Youth Innovation Zone and agree any further actions: Cllr Reeve explained that the numbers attending the cafe remained quite low and that unfortunately the youth worker, for various reasons, had not been able to be as active to date as had been	

	<p>hoped but this should improve . There would be no meeting in July as the holiday period would be just starting and the next meeting would be the 28thAugust .</p> <p>It was resolved: to accept the report and Cllrs Reeve and Dean were thanked for all their hard work.</p>																																																																									
8	<p><u>To receive a report from Borough Councillors:</u></p> <p>A detailed report had already been given at the recent Annual Parish Meeting. Cllr Royden reported the worrying news that the Bedford Borough Conservatives have called for more gypsy sites to be opened by the Borough Council, including locations at Hawk Drive and Manton Lane in Brickhill.</p> <p>It was resolved: to accept the report.</p>																																																																									
9	<p><u>To receive an update on the Gathering on the Green and agree further actions:</u></p> <p>Alison Southern, Assistant Clerk produced the update.</p> <p>It was resolved: to accept the update and to thank Alison for her hard work in relation to this event.</p>																																																																									
10	<p>Financial Matters:</p> <p>1) <u>To approve accounts for payment as follows:</u></p> <table border="1"> <thead> <tr> <th>Cheque No</th> <th>Payee</th> <th>Details</th> <th>£</th> </tr> </thead> <tbody> <tr> <td>DD</td> <td>Bedford Borough Council</td> <td>Bedford Borough Council</td> <td>2,490.74</td> </tr> <tr> <td>687</td> <td>Stafford Pullmans A/C</td> <td>Transfer</td> <td>50,000.00</td> </tr> <tr> <td>688</td> <td>D Charman</td> <td>Newsletter Delivery May</td> <td>15.00</td> </tr> <tr> <td>689</td> <td>Mrs Alder</td> <td>Newspaper Delivery May</td> <td>15.00</td> </tr> <tr> <td>690</td> <td>Mrs Spavin</td> <td>Newsletter delivery May</td> <td>51.00</td> </tr> <tr> <td>691</td> <td>M Atkinson</td> <td>Newsletter delivery May</td> <td>9.00</td> </tr> <tr> <td>692</td> <td>Mrs Barrow</td> <td>Newsletter delivery May</td> <td>24.00</td> </tr> <tr> <td>693</td> <td>Mrs Notley</td> <td>Key and plot deposit refunds</td> <td>56.00</td> </tr> <tr> <td>694</td> <td>Mrs Johnstone</td> <td>Key and plot deposit refunds</td> <td>56.00</td> </tr> <tr> <td>DD</td> <td>iThink Telecom</td> <td>iThink Telecom</td> <td>18.69</td> </tr> <tr> <td>695</td> <td>S Bottoms</td> <td>Refreshments etc</td> <td>40.52</td> </tr> <tr> <td>696</td> <td>Sport Support Group</td> <td>Inflatable equipment</td> <td>150.00</td> </tr> <tr> <td>697</td> <td>Scott White and Hookins</td> <td>Report on Com Centre</td> <td>420.00</td> </tr> <tr> <td>698</td> <td>St Marks</td> <td>Hall Hire</td> <td>28.00</td> </tr> <tr> <td>699</td> <td>G Moore Skips</td> <td>Skip for Allotments</td> <td>181.56</td> </tr> <tr> <td>700</td> <td>Otis Ltd</td> <td>Otis Ltd</td> <td>473.78</td> </tr> <tr> <td>701</td> <td>Brickhill Community Centre</td> <td>Hall Hire</td> <td>10.50</td> </tr> </tbody> </table>	Cheque No	Payee	Details	£	DD	Bedford Borough Council	Bedford Borough Council	2,490.74	687	Stafford Pullmans A/C	Transfer	50,000.00	688	D Charman	Newsletter Delivery May	15.00	689	Mrs Alder	Newspaper Delivery May	15.00	690	Mrs Spavin	Newsletter delivery May	51.00	691	M Atkinson	Newsletter delivery May	9.00	692	Mrs Barrow	Newsletter delivery May	24.00	693	Mrs Notley	Key and plot deposit refunds	56.00	694	Mrs Johnstone	Key and plot deposit refunds	56.00	DD	iThink Telecom	iThink Telecom	18.69	695	S Bottoms	Refreshments etc	40.52	696	Sport Support Group	Inflatable equipment	150.00	697	Scott White and Hookins	Report on Com Centre	420.00	698	St Marks	Hall Hire	28.00	699	G Moore Skips	Skip for Allotments	181.56	700	Otis Ltd	Otis Ltd	473.78	701	Brickhill Community Centre	Hall Hire	10.50	
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701	Brickhill Community Centre	YIZ Hall Hire May and June	42.00			
702	A Reeve	YIZ June refreshments	8.50			
703	CPRE	Annual membership	29.00			
704	Bedford Security Service	Padlock Allotments	114.13			
705	Playsafety Ltd	WG Annual Inspection	124.80			
706	Anglian Water	Allotments	144.52			
707	Bedford Borough Council	Annual Payroll Charge	300.00			
708	Viking	Stamps	113.48			
		Total	54,916.22			
<p>2) To consider an application for a community grant: this had been received from a group called “Women in Mind”. It was resolved: to ask for more information.</p> <p>3) To receive an update on the Stafford Pullman Account: It was resolved: to except the report which explained the logistics of managing the account.</p>					The Clerk	
11.	Date of Next Meeting: Thursday 5 th September 2013, 7:30pm at St Mark’s Church Community, Calder Rise, MK41 7UY					



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 Approved by Chairman
 5th September 2013