

BRICKHILL PARISH COUNCIL

c/o St Mark's Church & Community Centre, Calder Rise, Bedford MK41 7UY
Telephone: 01234 271708 Email: clerk@brickhillparishcouncil.gov.uk

I hereby summon you to attend the annual meeting of BRICKHILL PARISH COUNCIL on Monday 24 May 2010 commencing at 7.30 pm at St Mark's Church Community Centre to consider the following items of business:

AGENDA

- 1 Election of Chairman
- 2 Election of Vice-chairman
- 3 Apologies for absence
- 4 Declarations of interest in items on the agenda
- 5 To confirm the minutes of the meeting held on Thursday 1 April 2010
- 6 Public Open Session
- 7 To approve or amend the committee structure of Brickhill Parish Council and the terms of reference for the committees/working groups and to elect members to the following:
 1. Planning Committee (5 members)
 2. Finance Advisory Group
 3. Allotments Working Group
 4. Footpaths and Rights of Way Working Group
 5. Young People and Schools Working Group
 6. Bus Shelters and Services Working Group
 7. Road Safety Working Group
 8. 50th Anniversary Working Group
- 8 To appoint Parish Council representatives to outside bodies:
 1. Brickhill Community Centre Management Committee (2)
 2. Brickhill Community Safety Forum (1)
- 9 To review the financial regulations of the Council
- 10 To review the asset register and inventory of property of the Council
- 11 Financial Matters:
 1. To receive a financial report for the period from 1 April 2010 and to approve the accounts for payment
 2. To receive the internal audit report for the year 2009 - 2010
 3. To approve the accounting statements for the year 2009-2010
 4. To approve the annual governance statement for the year 2009-2010
- 12 To note the receipt of anonymous letters of complaint to Cllr C Royden
- 13 To consider a proposal to purchase a Sage software accounting package for the use of Brickhill Parish Council
- 14 To receive a report on progress with preparations for the Gathering on the Green on 4 August 2010
- 15 To consider a proposal to hold an open day at the allotments in Autumn 2010



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Delia Shephard,
Clerk to the Council
18.5.2010