

# BRICKHILL

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## PARISH COUNCIL



I hereby give notice of a meeting of BRICKHILL PARISH COUNCIL on Thursday 2<sup>nd</sup> February 2012 commencing at 7:30pm at **St Mark's Church Community Centre** to consider the following items of business

Francesca Johnstone, Clerk to the Council  
24 January 2012

A G E N D A	
1.	Apologies for Absence
2.	Declarations of interest in items on the agenda
3.	To confirm the minutes of the meeting held on Thursday 5 <sup>th</sup> January 2012
4.	Public Open Session
5.	To consider correspondence received from Tesco re community funding
6.	To receive a report from the Allotment & Waveney Green Working Group and consider and approve any recommendations
7.	To review and approve amendments to the following: Standing Orders Risk Assessment Financial Regulations
8.	Staffing matters: i) Clerk's appraisal - to confirm which members will undertake the appraisal ii) Gratuity fund – the Chairman to seek advice from BATPC iii) To consider employing a person to undertake litter picking duties on Waveney Green from 1/4/12
9.	To confirm date and venue of the Annual Parish Meeting and agree the format for the event
10.	To review arrangements for the June 2012 Gathering on the Green event
11.	To receive a report from Borough Councillors Charles Royden and Wendy Rider
12.	<b>Financial Matters:</b> i) To receive a financial report for the period ended 31 January 2012 and to approve any accounts for payment ii) To confirm appointment of Internal Auditor including approval of terms of engagement
<b>Date of Next Meeting:</b> Thursday 2 <sup>nd</sup> February 7:30pm at St Mark's Church	

