


BRICKHILL

PARISH COUNCIL

I hereby give notice of a meeting of BRICKHILL PARISH COUNCIL on **Thursday 7th March 2013** commencing at 7:30pm at St Mark's Church Community Centre to consider the following items of business



Francesca Johnstone, Clerk to the Council
1 March 2013

AGENDA

1. Apologies for Absence
2. Declarations of interest in items on the agenda
 - i) To receive written requests for a dispensation
 - ii) To consider any requests for a dispensation
3. To confirm the minutes of the meeting held on Thursday 7th February 2013
4. Public Open Session
5. To receive an update re the proposed wild flower meadow on Waveney Green
6. To note correspondence from the following and agree any further actions:
 - 1) Email from residents re traffic calming measures on Starling Way/Linnet Way
 - 2) Email from PCC office re parish council cluster meeting
7. To review and approve amendments to the following:
Standing Orders
Risk Assessment
Financial Regulations
8. Staffing matters
 - 1) To review and approve amendments to the staff contract template
 - 2) To approve amendments to Assistant Clerk's job description and any recommendations following the appraisal
 - 3) To receive a verbal report from the personnel working group re recruitment for temporary post
9. To receive update re Gathering on the Green event and approve any recommendations
10. To consider staffing arrangements to cover allotments contractor and litter picker
11. To receive a verbal report from the chair of the allotments & open spaces committee
12. **Financial Matters:**
 - 1) To approve any accounts for payment

Date of Next Meeting: Thursday 4th April 7:30pm at St Mark's Church