

BRICKHILL



PARISH COUNCIL

COMMUNITY GRANT APPLICATION INFORMATION

Who can apply?

Any organisation or group based in the Parish of Brickhill or whose purpose in applying for a grant is primarily for the benefit of the residents of the Parish of Brickhill may apply. The Parish Council does not make grants to individuals.

The organisation or group must provide details of a suitable bank account into which any grant may be paid. The Parish Council may wish to see details of the organisation's constitution and accounts. The organisation must also provide a detailed budget for the grant project. If funds are being requested from other organisations the Parish Council will wish to see full details of other funding requested and/or granted.

If your group is a new or informal group and you don't have a constitution please talk to the Clerk about the sort of information the Council will need.

Repeat applications from local groups who have already been awarded a Community Grant will be discouraged, but may be considered if:

- The application is for funding for one or more very different projects /activities within the same year

What sorts of grants are given?

The Parish Council gives community grants to help local organisations and groups to improve and enhance the community of Brickhill. The Parish Council must have the statutory power to make a grant for the purpose applied for. Generally speaking the Parish Council must be satisfied that the grant will provide a service or facility which is of direct benefit to the residents of the parish and that the amount of the grant is commensurate with the benefit it will provide to the community.

Some examples of grants previously awarded by Brickhill Parish Council include: funding for trees in the community orchard, funding for football kit for a local club, funding for a community football tournament, funding for equipment for a local housing association, a contribution to a walking bus scheme. However this is just a list of examples and the Parish Council will consider any idea which could have a

positive effect on aspects of the Brickhill community such as its health, well-being and environment.

How much can we apply for?

The size of any grant made will depend on the amount available in the Parish Council's budget for grant aid each year and will take into account the level of any past funding by the Parish Council, the nature of the project and the benefit to the wider community. **Decisions for grants will be made every quarter** (January, April, July, Oct) at a Parish Council meeting.

The Parish Council has not determined maximum and minimum levels of grants but previous grants have varied in size from £50 up to £500.

In cases where capital works are involved, payment of any grant will not be made until the works have been completed to the satisfaction of the Parish Council.

In other cases the Parish Council will require written confirmation that you have spent the grant on the items requested within 12 months of the grant being approved.

How to apply?

Application forms are available from:

The Clerk to the Council
Brickhill Parish Council
Brickhill Community Centre
Avon Drive
Bedford
MK41 7AF

01234 271708

Email: clerk@brickhillparishcouncil.gov.uk

It is worth discussing your application in advance with the Clerk or with one of the Parish Councillors.

Applications can be submitted to the Clerk at any time and will be presented to the full Parish Council at the next available meeting. Decisions on grant approval are made by the whole Council. A representative of the organisation making the application may attend the meeting to answer any questions about the application and the grant project and to listen to the decision making process.